

## Job Description

Job Title:	Production Superintendent
Job Location:	Duhok

Report to:	Field Manager
Direct report from:	Production Supervisor, Wellhead Supervisor
Key interactions:	Field Manger, Production Supervisor, Wellhead Supervisor, Maintenance Superintendent, Head of Inspections

### **Key Responsibilities:**

- Monitors the Process Control, ESD and Fire & Gas detection systems.
- Alarm managements and override management
- Ensures associated reporting daily production report, with respect to inhibition, by-pass setting and removal.
- Initiates and follows up necessary checks when abnormal situations or deviations appear on the panel.
- Ensure both verbal and written communication between shifts is good.
- Reports all abnormal plant events or operational changes to the Field Manager.
- Troubleshoots all problems related to the oil production and export on the facilities, organises and follows-up corrective actions where needed.
- Ensures that operating procedures are properly followed.
- Directs – with a hands-on involvement - all production operations, including startups and shutdowns.
- Ensures good preparation of the facilities and pieces of equipment for maintenance activities (ensures isolations are set as required in the Work Permits).
- Supervises the well tests and pigging operations.
- Suggests possible improvement regarding facilities and procedures to the Field Manger
- Prepares all production reports related to the facilities under his responsibility and makes sure all production logbooks are properly filled.
- Keeps record of all samples, results, and analysis. Presents plotting of significant results and documents in an organised manner to the Field Manger.
- Follow up the Field Manger’s instructions in the preparation of modifications requests.
- To ensure and maintain a high level of safety and reliability of CPF, Wellhead and Export Pipeline operations.
- Ensure all the works are conducted in compliance with the Work Permit procedure.
- Meet the operating requirements by addressing the problems in a timely manner.
- Always be available for shutdowns or breakdowns and assist with critical operations.
- Establish practices compatible with policies and procedures on Safety and Environment. Ensure all personnel are aware of and follow these Policies and Procedures.

- Co-ordinate with Well services team for work over and well interventions

**Required Qualifications & Experience:**

- Diploma or Bachelor's degree in petroleum engineering with Min 10 years of experience in the Oil and Gas industry in a similar position.
- Strong working knowledge and Good ability to work in a multi-cultural environment
- Excellent communication, Fluent spoken and written English
- Proven commitment and HSE compliance.

**Key Attributes:**

- Reliable and Trustworthy
- Enthusiastic and Flexible
- Ability to work in team
- Effective communication