

## **System Administrator**

1. Manage multiple server hardware and software platform configurations (Windows / Linux)
  2. Administer user id's, profiles and log-in information in Windows Active Directory.
  3. Monitor the servers for performance issues and take action.
  4. Ensure daily back-up of all servers and systems. Test back-up and disaster recovery procedures periodically.
  5. Assist in the evaluation, selection and administration of hardware and software.
- Location of the job